



**ITB 732-8860, Generator Rentals**

**ADDENDUM NO. 1**

ISSUED April 14, 2003

**This addendum is issued to clarify questions asked at the pre-bid conference of April 11, 2003:**

1. Regarding the quantities listed on page 12, is the City saying that they may need, for example, 30 each 60 KW generators at a time?

Answer: No. The quantities listed are an estimate of annual usage. The City may only need one or two generators of any particular size at one event.

2. Does the vendor have to do any set-up of the generators?

Answer: No. Just drop it off at the requested site and location for each generator ordered. However, the contractor's employee will have to meet with the City's electrician to review the equipment, insuring that the electrician understands it and the electrical connections.

3. Does the contractor have to fuel the machines on site?

Answer: No. The generator will be delivered properly topped off. The City will take care of any refueling and the City prior to pick-up by the Contractor will top off the generator.

4. Will the Contractor get 72-hour notice of any requirement for a generator?

Answer: Yes. The Contractor will normally get even more than 72-hour notice.

5. Are skid mounted generators allowed?

Answer: No. All generators must be trailer-mounted. No skid-mounted trailers will be accepted.

6. Can the City clarify usage in paragraph 1, page 11?

Answer: Delivery and set-up days shall not be charged as usage days. Generally the City requires two-three days of set up time to properly allow enough time for connections by the electricians.



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7. Can the City clarify delivery requirement and meeting with electrician so that Contractor is not sending another person out to the site for meeting?

Answer: The generator should be delivered at a specific enough time so that the electrician can be notified to be there. Delivery times such as "between 1 and 5" or "between 8 and 12" are unacceptable.

All other terms and conditions remain the same. This addendum should be acknowledged and included with your bid response.

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Kirk Buffington, C.P.M.  
Purchasing Manager

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Acknowledgement of Proposer

Date